



AITKIN COUNTY BOARD OF COMMISSIONERS

November 26, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

| Attendee Name | Title | Status |
|-------------------|--------------------------|---------|
| J. Mark Wedel | District #1 | Present |
| Laurie Westerlund | District #2 | Present |
| Travis Leiviska | District #3 | Present |
| Bret Sample | District #4 | Present |
| Michael Kearney | District #5 | Present |
| Jessica Seibert | County Administrator | Present |
| April Kellerman | Administrative Assistant | Present |

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

| | |
|------------------|--------------------------------|
| RESULT: | APPROVED (5 TO 0) |
| MOVER: | Commissioner Laurie Westerlund |
| SECONDER: | Commissioner Travis Leiviska |

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED (5 TO 0) |
| MOVER: | Commissioner Travis Leiviska |
| SECONDER: | Commissioner Bret Sample |

A) Correspondence File-

November 12, 2024 - November 25, 2024

B) Approve County Board Minutes-

November 12, 2024

C) Approve Electronic Funds Transfers

| | |
|--------------|----------------|
| Total | \$1,154,194.78 |
|--------------|----------------|

D) Approve Manual Warrants/Voids/Corrections-

ELAN 10.24.24

| | | | | | | | |
|---------|------------|--------|----------|-----|------------|--------------|------------|
| General | \$3,728.64 | Forest | \$462.25 | HHS | \$2,632.57 | Total | \$6,823.46 |
|---------|------------|--------|----------|-----|------------|--------------|------------|

E) Adopt Resolution-

Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club

F) Approve Auditor Vouchers-

Auditor Warrants - Sales/Use and Diesel Tax, October 2024

| | | | | | | | |
|---------|----------|-------|------------|-------|----------|--------------|------------|
| General | \$160.24 | R&B | \$1,352.97 | Trust | \$116.98 | Forest | \$9.63 |
| LLCC | \$173.73 | Parks | \$407.97 | | | Total | \$2,221.52 |

G) Approve Auditor Vouchers-

Auditor Warrants - R&B Contracts 11.08.24

| | | | | | | | |
|-----|--------------|--|--|--|--|--------------|--------------|
| R&B | \$244,369.88 | | | | | Total | \$244,369.88 |
|-----|--------------|--|--|--|--|--------------|--------------|

H) Approve-

2024 Audit Agreement

I) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 11.15.24

| | | | | | | | |
|---------|------------|-------|--------------|-------|----------|--------------|---------------------|
| General | \$1,428.97 | State | \$183,109.75 | Taxes | \$591.00 | LLCC | \$115.36 |
| | | | | | | Total | \$185,245.08 |

J) Adopt Resolution-

LG214 Premises Permit - The Confidence Learning Center

K) Approve-

JPA with Farm Island Township

L) Approve-

JPA with Glen Township

M) Approve-

JPA with Macville Township

N) Approve-

JPA with Nordland Township

O) Approve-

JPA with City of Tamarack

P) Approve-

JPA with Morrison Township

Q) Approve-

JPA Wealthwood Township

R) Approve-

JPA with Waukenabo Township

S) Approve-

JPA with Spencer Township

T) Adopt Resolution-

LG214 Premises Permit - The Palisade Super Sledders

U) Approve-

Opioid Funding Request

V) Approve Auditor Vouchers-

Period 2 Tax Settlements

| | | | | | | | |
|-----------|-----------------|--|--|--|--|--------------|------------------------|
| Townships | \$ 3,652,010.01 | | | | | Total | \$ 3,652,010.01 |
|-----------|-----------------|--|--|--|--|--------------|------------------------|

W) Approve-

Aitkin County Boarding Joint Powers Agreement

X) Approve-

Appointment as Deputy Registrar

Y) Approve-

University of MN, Extension Agreement

Z) Approve-

Board Ratification - Mobile Assessor Software

AA) Adopt Resolution-

Sponsorship Resolution for City of Aitkin AT Project

AB) Approve Commissioner's Vouchers

Commissioner Warrants 11.22.24

| | | | | | | | |
|---------|--------------|----------|-------------|--------|-------------|--------------|---------------------|
| General | \$138,313.73 | Reserves | \$108.29 | R&B | \$43,344.48 | HHS | \$69,110.04 |
| State | \$7,884.83 | Trust | \$10,754.47 | Forest | \$7,146.13 | Taxes | \$2,159.63 |
| LLCC | \$11,907.56 | Parks | \$21,055.32 | Opioid | \$7,696.65 | Total | \$319,481.13 |

Regular Agenda

3A Janet Smude - Aitkin County SWCD District Manager

Motion to:

Adopt Resolution - Implementation of the Upper Mississippi-Grand Rapids CWMP

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|------------------|------------------------------|
| RESULT: | APPROVED (5 TO 0) |
| MOVER: | Commissioner Michael Kearney |
| SECONDER: | Commissioner Bret Sample |

4A Dennis Thompson – Land Commissioner
Public Hearing - Land Classification

PUBLIC HEARING:
Open: 10:19 a.m.
Public Comment: None
Closed: 10:20 a.m.

Dennis Thompson – Land Commissioner
4B **Motion to:**
Adopt Resolution - 2024 Land Classification

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund

5A Jessica Seibert – County Administrator
Informational Only
Northland Reliability Project Presentation

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

5B Jessica Seibert – County Administrator
Motion to:
Approve McGregor Airport Agreement - Bill Bedor

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

5C Jessica Seibert – County Administrator
Motion to:
Approve 2025 Legislative Priorities

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

6A Mike Dangers – County Assessor
Motion to:
Approve Individual Disaster Abatements and Credits

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

7A Andrew Carlstrom – Environmental Services Director
Motion to:
Petition to Deny EAW - Meadow View Lots at Barnacles Resort

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

7B Andrew Carlstrom – Environmental Services Director
Motion to:
Approve Meadow View Lots at Barnacles Resort

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

8A John Welle – County Engineer
Motion to:
Adopt Resolution - Award Contract 20253

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

8B John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20254

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

8C John Welle – County Engineer

Informational Only

2024 Highway Contract Summary - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

9A Bobbie Danielson – Human Resources Director

Motion to:

Approve 2025-2027 AFSCME HHS Unit Agreement

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

9B Bobbie Danielson – Human Resources Director

Motion to:

Approve 2025-2027 AFSCME Courthouse Unit Agreement

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

9C Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Policy Updates

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

10A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - County Auditor Public Hearing

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Michael Kearney

December 17th at 5:00 p.m. at the Aitkin County Government Center Board Room

10B Jessica Seibert – County Administrator

Informational Only

Appropriations Review - Direction Requested

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

10C Jessica Seibert – County Administrator

Informational Only

Elected Officials 2025 Salaries - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

10D Jessica Seibert – County Administrator

Informational Only

2025 Commissioner Salary - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

10E Jessica Seibert – County Administrator

Administrator Updates

CRPD Nursing Home webinar, Pathways discussion, MACA Executive Committee, CLA FEMA Audit, MN Department of Revenue Tax meeting, Committee of the Whole meeting, Budget Committee

11A Board of Commissioners

Committee Reports

MN Department of Revenue Tax meeting, Committee of the Whole meeting, Joint Powers Natural Resources Board, Arrowhead Counties Association, Budget Committee, ATV Committee, Personnel Committee, Facilities, Aitkin County Water Planning Task Force, Towards Zero Deaths, Aitkin Airport Commission

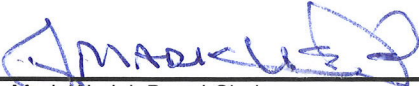
Motion to Adjourn

Motion made at 12:58 p.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

Next Meeting: Tuesday, December 17, 2024



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator